

**APPLICATION
FOR EMPLOYMENT**



____/____/____
Date of Application

Twiddy & Company does not discriminate in hiring or terms and conditions of employment because of an individual's race, creed, color, sex, age (over 40), disability, religion, national origin, veteran status, or any other legally protected characteristics.

AVAILABILITY

Position Applying For: _____ Date Available: _____
 Desired Schedule: _____ Pay Expected: _____
 Full Time Part Time Temporary
 Check Days Available: Sun Mon Tues Wed Thurs Fri Sat
 Hours Available Each Day: _____

PERSONAL INFORMATION

Last Name _____ First Name _____ Middle Name _____
 Present Street Address _____ City _____ State _____ Zip _____
 Home Phone () _____ Cell Phone () _____
 Email Address: _____ Social Security: _____

Do you have legal authorization to work in the United States? Yes No

In compliance with the Immigration Reform and Control Act of 1986, you will be required to establish identity and authorization to work in the U.S. upon employment.

EMPLOYMENT HISTORY

List employment, starting with your most recent position. Account for any time during this period which you were unemployed by stating the nature of your activities. If you have no prior employment history, include personal references to be contacted.

May we contact your present employer? Yes No

Employer	Date		Reason For Leaving
	From	To	
Address			Position/Title
City	State	Phone	Duties Performed
Hourly Rate/Salary			
Starting		Final	
Supervisor			
Employer	Date		Reason For Leaving
	From	To	
Address			Position/Title
City	State	Phone	Duties Performed
Hourly Rate/Salary			
Starting		Final	
Supervisor			
Employer	Date		Reason For Leaving
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Address			Position/Title
City	State	Phone	Duties Performed
Hourly Rate/Salary			
Starting		Final	
Supervisor			

EDUCATION

Type of School	Name and Location of School	Degree/Area of Study	Number of Years Completed	Graduated (check one)
High School	Name _____			<input type="checkbox"/> Yes
	City _____ State _____			<input type="checkbox"/> No
College	Name _____			<input type="checkbox"/> Yes
	City _____ State _____			<input type="checkbox"/> No
Other	Name _____			<input type="checkbox"/> Yes
	City _____ State _____			<input type="checkbox"/> No

OTHER INFORMATION

Have you ever been employed by Twiddy & Company? Yes No
 Dates Employed? _____ Location? _____

Are you under age 18? Yes No

If yes, you will be required to submit proof of age and a youth employment certificate.

Can you perform the essential functions for the job applied for with or without a reasonable accommodation? Yes No

Have you ever been convicted of a crime other than a minor traffic violations? Yes No
 (conviction of a crime does not automatically disqualify an applicant from consideration)

If yes, please explain: _____

In case of Emergency, notify:

Name: _____

Home Phone: _____

Current Address: _____

Work Phone: _____

Cell Phone: _____

ACKNOWLEDGEMENT AND AGREEMENT

APPLICANTS—Please read the following statement carefully address any questions to the Human Resources Representative before signing:

The position I am applying for may include Saturday and/or Sunday work.

I agree to work when scheduled. I hereby affirm that the information given by me on this application is complete and accurate. I understand that any falsifications or omissions will be immediate grounds for dismissal.

I authorize Twiddy & Company to verify all information in connection with this application concerning my form employment, educational background and criminal record, whichever may be applicable. I agree that the same shall remain the property of Twiddy & Company whether or not employment is extended. I release from all liability all persons, companies and corporations supplying such information. I release, indemnify and hold harmless Twiddy & Company from and against any and all liability which may result from making such an investigation.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between the Company and myself. I further understand that no representative of the company other than the Chief Executive Officer has the authority in writing, to enter into any agreement for any specified period of time.

I understand this application will be active only for the specific position identified in this application and only during the period the company is seeking to fulfill the position.

If I am hired, I agree that my employment and compensation can be terminated with or without cause and with or without notice at any time, at the option of Twiddy & Company or myself.

I have read and affirm as my own the above statements.

Signature: _____

Date: _____

